



# London School of Academics

*Teacher Training Specialist*

*Prospectus 2018-2019*

Our philosophy is to create excellence within teacher training and staff development through quality and precision.

We believe education is the key to success; through support and guidance we endeavor to change your life.



## **Message from Sheila Singh (Founder of LSA and Managing Director)**

London School of Academics (LSA) is a Higher Education Institution (HEI) established in 2010 based at the Centre for Engineering and Manufacturing Excellence (CEME) in Rainham, Essex. LSA provides exceptional bespoke teacher training and specialises in training people with multiple barriers to employment to launch a career in teaching addressing needs to increase the diversity within teaching in the UK.

*LSA's philosophy is to 'create excellence within teacher training and staff development, through quality and precision, targeting individuals who want to improve both their lives and the lives of others'.*

LSA's core course is the Diploma in Education and Training (DET) (previously known as the Diploma in Teaching in the Lifelong Learning Sector) which is an intensive teacher training course. On successful completion of the course candidates apply for their QTLS through the Society for Education and Training:

[https://set.et-foundation.co.uk/professionalism/gaining-qtls/equivalence-of-qtls-and-](https://set.et-foundation.co.uk/professionalism/gaining-qtls/equivalence-of-qtls-and-qtls/)

[qtls/](https://set.et-foundation.co.uk/professionalism/gaining-qtls/equivalence-of-qtls-and-qtls/). QTLS status enables candidates to teach in schools as well as further and higher education institutions as set out by the statutory instrument 2012 No. 431. Since its launch, LSA has successfully trained over 578 teachers and has ambitious plans to train a further 350 teachers over the next three years.

As with any HEI organisation, LSA has a robust assessment process and all candidates are assessed for functional skills and interviewed prior to being accepted on the course. A humanistic approach to training contributes to LSA's high retention and graduate levels.

This approach has led to over 99% of all new applicants being recruited through word of mouth and recommendations from current and past graduates.

LSA has developed an ambitious plan to grow and is committed to community regeneration recognising the need to increase diversity within teaching. LSA will continue to support charitable aims through sponsoring and fundraising for events that support them to achieve their targets which assist in changing lives for the better of those who need help.

My personal mission is to share knowledge to allow others to achieve an exceptional level in their field in an inclusive manner, this is what makes LSA stand out from other institutions offering similar courses.

## **Our learning environment**

Learners will be studying in the CEME campus; this is a state of the art building which has a beautiful terrace area for learners to socialise. In addition, the CEME building has a common area known as the Street for learners to relax in, read, study and socialise. All our learners will be studying in an IT suite. Furthermore, London School of Academics has a library which has extended opening times therefore giving learners the opportunity to study in a quiet environment.

For those that drive there are 600 free parking spaces conveniently located around the campus for all learners to use. For those that will be using public transport the buses come directly into the CEME campus. With regards to lunch, lunch times are covered as there is a cafe on the campus which serves hot and cold food from all over the world.

Our internal environment provides a safe place to study, we implement an open-door approach and welcome diversity.



## **Qualifications and Courses Offered**

### **Level 5 Diploma in Education and Training (page 5)**

The Level 5 Diploma in Education and Training is a teaching qualification designed for those that are teaching and those that wish to teach. On successful completion of this qualification candidates will take an analytical and practical approach to all aspects of planning, delivering and assessing inclusive teaching and learning. This course is ideal for those teaching or training as QTLS/QTS status can be claimed after completing this course.

### **Level 3 Award in Education and Training (page 8)**

This course is an initial teacher training course which is focused on the aspects involved in teaching. This course will suit those that are teaching or training or those that wish to start off their teaching career as it is focused on the foundation of teaching.

### **Level 3 Assessors Award (page 10)**

We offer three Awards. The first Award is focused on the understanding and principles of assessment. The second Award is focused on assessing competence in the work environment and the final Award is focused on vocational based assessing. This is suited to those who want to assess.

### **Level 4 Certificate in Leading the Internal Quality Assurance of Assessment Processes and Practice (page 12)**

This course is a quality assurance qualification which is a part of an integrated suite of TAQA qualifications for Training, Assessment and Quality Assurance Practitioners. This qualification is suited to those that are working in or seeking to take roles in internal quality assurance. This qualification can be used in England, Wales and Northern Ireland.

## **Level 5 Diploma in Education and Training (DET)**

### **About the qualification:**

The Level 5 Diploma in Education and Training is a teaching qualification designed for those that are teaching and those that wish to teach. On successful completion of this qualification, candidates will take an analytical and practical approach to all aspects of planning, delivering and assessing inclusive teaching and learning. Furthermore, candidates will apply principles and theories in education and training to their teaching practice. Candidates will have a detailed understanding of how legislative policies and diversity influence the practices in the teaching sector. Candidates will also professionally develop therefore improving the quality of their teaching and assessing in their work environment. This qualification is nationally recognised as equivalent to the PGCE and the Certed.

### **Careers this qualification can lead to:**

Teachers and trainers across the education sector

### **Awarding body:**

City and Guilds are the awarding body for this qualification therefore upon successful completion you will receive a certificate from them applied for through us. You will receive upon successful completion of this qualification a certificate which states the title of this qualification (Level 5 Diploma in Education and Training) and a script of the units you have successfully achieved. In the event of unsuccessful completion, a script will be provided detailing successful units completed.

### **How can I get a Qualified Teacher Learning and Skills (QTLS) and Qualified Teaching Status (QTS) status?**

Candidates on successful completion of the course can progress onto claiming their Qualified Teacher Learning and Skills (QTLS) status which is equivalent to the Qualified Teacher Status (QTS) through professional formation via the Society for Education and Training.

Visit the Society for Education and Training website for more information on the status equivalence.

QTLS and QTS status will enable candidates to teach in schools as well as further and higher institutions as set out by the statutory instrument 2012 No. 431.

Other useful link:

<http://www.feadvice.org.uk/>

### **How will I be assessed?**

Candidates will be assessed through coursework units (see list below), work placement observations and a teaching portfolio which documents 100 hours of teaching practice carried out throughout the duration of the course. Units are graded pass or refer. The units below make up the 120 credits that are required for the full qualification (for more information visit the course page on our website).

Unit 426 Teaching, learning and assessment in education and training

Unit 502 Theories, principles and models in education and training

Unit 501 Develop teaching, learning and assessment in education and training

Unit 503 Wider professional practice and development in education and training

Unit 506 Developing, using and organising resources in a specialist area

Unit 516 Understanding theories and frameworks for teaching disabled learners

Unit 417 Inclusive practice

Note that Unit 503, Unit 506, Unit 516 and Unit 417 are chosen optional units provided as part of this qualification. Candidates are to refer to the Unit Selection Procedure for the Level 5 Diploma in Education and Training for more information, this can be located on our "Policies and Information" website page or through this link: <http://www.londonchoolofacademics.com/policies-and-forms.php> .

Qualification units are delivered by a team which consists of lecturers with many years of teaching experience. Senior lecturers part of our delivery team have over 25 years of experience delivering teacher training courses, they delivered the previous teacher training qualification titled the Level 5 Diploma in Teaching in the Lifelong Learning Sector. Senior lecturers on this qualification are Sheila Singh and Soni Singh. Our team all have a teaching background and teaching qualifications. Additionally, they come from a variety of academic backgrounds which include that of Education, Law, English, and Business.

### Where do I study?

We are located at CEME Campus, therefore, this would be the premise by which you will attend lectures. The Campus has step-free access, lifts and disabled toilets.

### Key Qualification Information

|   |  |
|---|--|
| Entry requirements:                                     | Candidates must be age 19 or above.<br>Candidates must have an O Level Maths and English (A-C) or GCSE in Maths and English (a-c) or Level 2 Literacy and Numeracy, or equivalent. Evidence must be shown.<br>Candidates must have access to teaching practice (Early Years and Nursery placements are not appropriate for this qualification).<br>Candidates must have one of the following:<br>UK Degree<br>Overseas qualification equivalent to a Degree or Masters with a UK NARIC<br>Three Level 3 Qualifications in subject specialism<br>Two Level 4 Qualifications in subject specialism |
| Study level:  | 5  |
| Qualification Credit Value:                             | 120  |
| Qualification Guided Learning Hours:                    | 360-495  |
| Self-study time over the duration of the qualification: | 705  |
| Total qualification hours:                              | 1200   |
| Teaching Practice Hours:                                | 100  |
| Qualification delivery:                                 | One full day of compulsory attendance. Additional days of tutorials  |
| Qualification length:                                   | 40 weeks (academic term time)  |
| Qualification fees:                                     | £6000 in total (student finance available subject to eligibility)<br>The above amount is to be paid over three terms   |
| Registration fee:                                       | £250 payable before the start of the qualification as all candidates must be registered with City and Guilds.  |
| Other costs likely to incur:                            | DBS<br>Personal study materials, such as books   |
| Next intake:  | September and January  |

For further information on the qualification please go to:

<http://www.cityandguilds.com/courses-and-qualifications/learning/teaching/6502-education-and-training/level-5>

### To apply for this qualification contact us:

|            |   |
|------------|---|
| Address:   | London School of Academics<br>CEME<br>Marsh Way, Rainham<br>Essex<br>RM13 8EU |
| Telephone: | 0208 5967 036 or 0800 002 5427  |
| Email:     | info@londonchoolofacademics.com   |

Our Admissions Policy is contained on the course website page:

<http://www.londonchoolofacademics.com/course.php?course=1>

**Career development pathways and alumni steps for the Level 5 Diploma in Education and Training:**

| <u>Career</u>  | <u>Further study</u>  | <u>Other</u>  |
|--|---|---|
| Teaching jobs in Schools, FE and Higher Education. Training jobs in vocational areas depending on subject area. Teaching abroad (those with QTLS will be recognised as a fully qualified teacher in Australia, Canada, New Zealand and the USA)  | Successful completion of DET awards 120 credits to put towards further study.   | Assessing<br><br>Setting up a business  |
| Alumni steps:<br>Our alumni have gone on to teaching full time in Primary and Secondary Schools. Some are teaching in Academies, Colleges and Universities. Others are training in areas such as Health and safety, Health and Social Care and construction. Alumni have taught abroad as unqualified and qualified teachers in Qatar, Dubai and Kuwait. | Alumni steps:<br>Our alumni have gone onto studying vocational courses, degrees including Computer Science at high ranking universities and Masters. Alumni have completed the Assessors Awards with us and some are currently studying the Internal Quality Assurers course with us. | Alumni steps:<br>Our alumni have gone on to be assessors in their fields as well as have set up their own businesses. Businesses include beauty centres offering NVQs, a Fitness centre delivering courses for those looking to be fitness instructors, tuition centres and training centres. |



**Patrick**  
**Alumni Story**

After one long year and passing my course I am glad and happy and even lucky to have attended LSA College. It has been a hard road to travel as I felt I was trying to ice skate uphill but it has also been an unforgettable time in my life.

My experience at the London School of Academics was challenging, tearful but most of all rewarding.

The staff were amazing Sheila, Terry, Abu, Soni, Charlotte and Marcia are such good people which is one of the reasons I found it easy to study there. Even if Sheila was busy I still received all the help I needed with my studies from other members of staff. When I freaked out a couple of times in the class room as it reminded me of school Sheila helped me through it alongside my wonderful strong caring family. I must admit it I do love a challenge but this challenge for me was and always will be the biggest challenge in my life but guess what "I DID IT!"

The course has helped me to grow into my teaching and has helped me to grow not just as an individual but as a team leader. But what made the greatest impact on my learning was the tutor's constant support from the start of my journey to the very end, I would not have been able to achieve this with anyone else.

I am now going to continue my education and training with the London School of Academics doing my Assessors Awards and applying for my QTLS and then do the Internal Quality Assurance course. I will carry on teaching my barber courses in Eastham College and next year I intend to draw up my own curriculum and open my own barber academy to help young learners and older learners to get a trade, skill and passion.

### **Level 3 Award in Education and Training (AET)**

#### **About the course:**

The Award in Education and Training is an introductory course to teaching and training. This course is knowledge based therefore is suitable for all candidates looking to get into teaching and/or training; to add it is also for those already in service.

#### **Careers this course can lead to:**

Teaching/training and support roles in a wide range of organisations in the lifelong learning sector. These include public sector organisations, private sector organisations and further education, adult and community education.

#### **Awarding body:**

City and Guilds are the awarding body for this qualification therefore upon successful completion you will receive a certificate from them applied for through us. You will receive upon successful completion of this qualification a certificate which states the title of this qualification (Level 3 QCF Certificate in Assessing Vocational Achievement) and a script of the units you have successfully achieved. In the event of unsuccessful completion, a script will be provided detailing successful units completed.

#### **How will I be assessed?**

Candidates will be assessed through coursework units and a 30 minute micro-teach. Units are graded pass or refer. The units below make up the 12 credits that are required for the full qualification. The below outcomes are those set out by City and Guilds from the qualification handbook.

Unit 301: Understanding roles, responsibilities and relationships in education and training.

This is a taught unit focused on learners gaining an understanding of the teaching role and responsibilities in education and training. Additionally, learners will gain an understanding of ways to maintain a safe and supportive learning environment as well as gain an understanding of the relationships between teachers and other professionals in education and training.

Unit 302: Understanding and using inclusive teaching and learning approaches in education and training.

This is a taught unit that involves a practical element. The learning objectives are learners will gain an understanding of inclusive teaching and learning approaches in education and training. To add learners will understand ways to create an inclusive teaching and learning environment. Learners will be able to plan, deliver and evaluate the delivery of inclusive teaching and learning.

Unit 305: Understanding assessment in education and training.

This is a taught unit focused on learners gaining an understanding of the types and methods of assessment used in education and training as well as how to involve learners and others in the assessment process. Additionally, learners will gain an understanding of the role and use of constructive feedback in the assessment process and an understanding of the requirements for keeping records of assessment in education and training.

Note that Unit 302 and Unit 305 are chosen optional units provided as part of this qualification. Candidates are to refer to the Unit Selection Procedure for the Level 3 Award in Education and Training for more information, this can be located on our "Policies and Information" website page or through this link: <http://www.londonschoolofacademics.com/policies-and-forms.php> .

#### **Where do I study?**

We are located at CEME Campus, therefore, this would be the premise by which you will attend lectures. The Campus has step-free access, lifts and disabled toilets.



**Key Course Information:**

|   |   |
|---|---|
| <b>Entry requirements:</b>                              | <p>Candidates must be over 19 years old.</p> <p>Applicants must be considering a subject for delivery and be aiming to achieve / or have achieved a qualification and experience for their subject/skill at the appropriate level.</p> <p>The nature of both the learning and assessment required for the qualification is such that applicants should have the ability to manage the requirements of the level of the qualification they are taking, read and interpret written tasks, and to write answers in a legible and understandable form. Applicants will also need to be able to organise written information clearly and coherently.</p> |
| <b>Study level:</b>                                     | 3   |
| <b>Course credit value:</b>                             | 12  |
| <b>Course Guided Learning Hours:</b>                    | 48-61   |
| <b>Self-study time over the duration of the course:</b> | 59  |
| <b>Total course hours:</b>                              | 120   |
| <b>Course delivery:</b>                                 | Compulsory attendance days, tutorials and Micro teach.  |
| <b>Course length:</b>                                   | Three days or six weeks dependent on intake, please contact us to discuss further.  |
| <b>Course fees:</b>                                     | £350 (payable before the start of the course)   |
| <b>Other costs likely to incur:</b>                     | Personal study materials, such as books   |
| <b>Next intake:</b>                                     | On demand   |

For further course information visit the City and Guilds website:

<https://www.cityandguilds.com/qualifications-and-apprenticeships/learning/teaching/6502-education-and-training#tab=information&acc=level3>

**To apply for this qualification contact us:**

|                   |   |
|-------------------|---|
| <b>Address:</b>   | London School of Academics<br>CEME<br>Marsh Way, Rainham<br>Essex<br>RM13 8EU |
| <b>Telephone:</b> | 0208 5967 036 or 0800 002 5427  |
| <b>Email:</b>     | info@londonchoolofacademics.com   |

Our Admissions Policy is contained on the course website page:

<http://www.londonchoolofacademics.com/course.php?course=2>

## **Level 3 Assessors Awards**

### **About the qualification:**

The Assessors Award is a qualification best suited for those that want to understand assessment in depth and become a qualified assessor. Candidates that want to do this qualification can be assessing competence or non-competence based learning, knowledge or skills. They can complete the full qualification which entails completion of all three awards or select awards that meet the requirements of what they are assessing.

### **Careers this can lead to:**

Qualified Assessor, trainer

### **Awarding body:**

City and Guilds are the awarding body for this qualification therefore upon successful completion of all three awards you will receive a certificate from them applied for through us. You will receive upon successful completion of this qualification a certificate which states the title of this qualification (Level 3 Assessors Awards) and a script of the awards you have successfully achieved. In the event that candidates do not complete all three awards or have opted to complete one or two awards they will receive unit certification.

### **How will I be assessed?**

All awards are assessed through a portfolio. The following are the awards we offer, for the full qualification all must be completed.

1. The Award in Understanding the Principles and Practices of Assessment; this is a knowledge only award for those that want to have an understanding of assessment and are not yet assessing or those who are beginning their assessor journey.
2. The Award in Assessing Competence in the Work Environment; this is for those that are assessing the demonstration of competence in a work environment using the following assessment methods: observation/examining work products/oral questioning and discussion/use of witnesses/learner statements/Recognition of Prior Learning (RPL).
3. The Award in Assessing Vocationally Related Achievement; this is for those who assess knowledge and/or skills in vocationally related subject areas using the following assessment methods: assessments in simulated environments/skills tests/oral and written questions/assignments/projects/case studies/RPL.

### **Where do I study?**

We are located at CEME Campus, therefore, this would be the premise by which you will attend lectures. The Campus has step-free access, lifts and disabled toilets.

Key qualification information contained on the next page.

## Key Qualification Information

|   |   |
|---|---|
| <b>Entry requirements:</b>                              | Candidates must be over 19 years old.<br>Applicants must have a level two or above in their subject specialism.<br>The nature of both the learning and assessment required for the second and third award are such that applicants should be in a position where they are assessing two learners. |
| <b>Study level:</b>                                     | 3   |
| <b>Award credit value:</b>                              | Award in Understanding the Principles and Practices of Assessment: 3<br>Award in Assessing Competence in the Work Environment: 9<br>Award in Assessing Vocationally Related Achievement: 9  |
| <b>Award Guided Learning Hours:</b>                     | Award in Understanding the Principles and Practices of Assessment: 24<br>Award in Assessing Competence in the Work Environment: 54<br>Award in Assessing Vocationally Related Achievement: 54   |
| <b>Self-study time over the duration of each award:</b> | Award in Understanding the Principles and Practices of Assessment: 6<br>Award in Assessing Competence in the Work Environment: 36<br>Award in Assessing Vocationally Related Achievement: 36  |
| <b>Qualification delivery:</b>                          | Compulsory attendance days and tutorials  |
| <b>Qualification length:</b>                            | Three to six months dependent on candidate progress. Contact us to discuss further.   |
| <b>Qualification fees:</b>                              | £250 per award payable before the start of the qualification.   |
| <b>Other costs likely to incur:</b>                     | Personal study materials, such as books   |
| <b>Next intake:</b>                                     | On demand   |

For further information on the qualification please visit the City and Guilds website:

<https://www.cityandguilds.com/qualifications-and-apprenticeships/learning/training-and-development/6317-assessment-and-quality-assurance#tab=information>

### To apply for this qualification contact us:

|            |   |
|------------|---|
| Address:   | London School of Academics<br>CEME<br>Marsh Way, Rainham<br>Essex<br>RM13 8EU |
| Telephone: | 0208 5967 036 or 0800 002 5427  |
| Email:     | info@londonchoolofacademics.com   |

Our Admissions Policy is contained on the course website page:

<http://www.londonchoolofacademics.com/course.php?course=10>

## **Level 4 Certificate in Leading the Internal Quality Assurance of Assessment Processes and Practice**

### **About the qualification:**

This is a quality assurance qualification which is apart of an integrated suite of TAQA qualifications for Training, Assessment and Quality Assurance Practitioners. This qualification is suited to those that are working in or seeking to take roles in internal quality assurance. This qualification can be used in England, Wales and Northern Ireland.

This qualification will provide those who carry out internal quality assurance roles in their organisations with the opportunity to develop and improve their practice as well as achieving a professional qualification. To do this qualification you do not need to be working in accredited learning as it is available for those in non-accredited learning (people who assess but not for a qualification), the NQF and the QCF.

### **Careers this can lead to:**

Qualified Assessor, Trainer

### **Awarding body:**

City and Guilds are the awarding body for this qualification therefore upon successful completion you will receive a certificate from them applied for through us. You will receive upon successful completion of this qualification a certificate which states the title of this qualification (Level 4 Certificate in Leading the Internal Quality Assurance of Assessment Processes and Practice) with the units you have successfully achieved. In the event of unsuccessful completion of the full qualification, a script will be provided detailing successful units completed.

### **How will I be assessed?**

There are a range of methods of assessment for the units of this qualification, the following sums up the methods that would be used holistically:

For the unit where competence is being assessed methods will include:

|  |  |                               |                              |
|--|--|-------------------------------|------------------------------|
| observation of performance in the work environment by an assessor or witness | examining products of the learner's own work | questioning the learner       | discussions with the learner |
| use of others (witness testimony)  | looking at learner statements                | recognition of prior learning |                              |

For the units where knowledge and skills in vocationally related subject areas are being assessed methods will also include:

|                            |                               |                                   |
|----------------------------|-------------------------------|-----------------------------------|
| oral and written questions | assignments                   | projects                          |
| case studies               | recognition of prior learning | evidence for practical activities |

To achieve the full qualification all of the following units must be successfully completed to meet the credit value of 17 (descriptions below have been taken from the City and Guilds candidate logbook).

### **Unit 401: Understanding the Principles and Practices of Internally Assuring the Quality of Assessment (6 credits)**

This unit is aimed at experienced assessors, center managers or quality assurance personnel. It is a knowledge only unit which covers internal quality assurance.

### **Unit 402: Internally Assure the Quality of Assessment (6 credits)**

This unit is aimed at practitioners who conduct internal quality assurance of the assessment process within their organisation. It covers planning, monitoring and advising on the practice of assessors.

### **Unit 403 Plan, Allocate and Monitor Work in Own Area of Responsibility (5 credits)**

This unit is for practitioners who lead the internal quality assurance process within an organisation and have the responsibility for managing the quality of the assessment process, practice and the performance of assessors. Units are graded pass or refer.

**Where do I study?**

We are located at CEME Campus, therefore, this would be the premise by which you will attend lectures. The Campus has step-free access, lifts and disabled toilets.

**Key Course Information:**

|  |   |
|--|---|
| <b>Entry requirements:</b>                                     | Candidates must be over 19 years old.<br>Applicants must have the Assessors Award or equivalent.<br>The nature of both the learning and assessment required for the qualification/units is such that applicants should be in a position where they are in an organisation which enables them involvement in internal quality assurance. |
| <b>Study level:</b>  | 4   |
| <b>Qualification credit value:</b>                             | 17  |
| <b>Qualification Guided Learning Hours:</b>                    | 115   |
| <b>Self-study time over the duration of the qualification:</b> | 55  |
| <b>Total qualification hours:</b>                              | 170   |
| <b>Qualification delivery:</b>                                 | Compulsory attendance days, and tutorials.  |
| <b>Qualification length:</b>                                   | Three to six months dependent on candidate progress, please contact us to discuss further.  |
| <b>Qualification fees:</b>                                     | £1200 (50% payable before the start of the qualification and 50% two weeks before completion)   |
| <b>Other costs likely to incur:</b>                            | Personal study materials, such as books   |
| <b>Next intake:</b>  | On demand   |

For further qualification information visit the City and Guilds website:

<https://www.cityandguilds.com/qualifications-and-apprenticeships/learning/training-and-development/6317-assessment-and-quality-assurance#tab=information&acc=level4>

**To apply for this qualification contact us:**

|            |   |
|------------|---|
| Address:   | London School of Academics<br>CEME<br>Marsh Way, Rainham<br>Essex<br>RM13 8EU |
| Telephone: | 0208 5967 036 or 0800 002 5427  |
| Email:     | info@londonchoolofacademics.com   |

Our Admissions Policy is contained on the course website page:

<http://www.londonchoolofacademics.com/course.php?course=3>